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| POSITION: | My Play Worker |
| PROGRAM: | Welcoming Communities |
| REPORTS TO: | Youth Program Coordinator |
| WORK HOURS: | 15 hrs/week – Monday to Friday 3-6 pm |
| RATE OF PAY: | \$12/hr |
| DURATION | Contract until June 19, 2017 |

JOB SUMMARY:

The **My Play Worker** supports and delivers social and recreational programs for children (ages 6 to 12 years) and their families.

DUTIES AND RESPONSIBILITIES:

- Organize, implement, supervise, and evaluate a gym/leadership program in an ethnically diverse community
- Provide a safe, inclusive, and welcoming environment, where participants feel comfortable to participate in discussions and activities
- Supervise daily activities of group
- Community outreach
- Act as a trouble shooter and problem solver
- Be involved in publicity, promotion, and fundraisers
- Record keeping, site reports, and statistical data
- Support and evaluate program and volunteers
- Other duties as required by My Play Leader and Youth Coordinator

QUALIFICATIONS:

- 1-3 years of relevant experience with youth, social, recreational programs and working with ethnic diversity issues
- Familiarity with social and recreational needs of youth
- Demonstrated skills in conflict resolution, anger management, and crisis management
- Experience facilitating workshops and managing groups
- Ability to communicate with and motivate youth
- Solid interpersonal, organizational, and leadership skills
- Ability to work both independently and as a team member
- Experience in a leadership/supervisory role
- Computer literacy with Windows/Word
- Certified in First Aid/CPR
- Police Check mandatory
- A second language is an asset
- High five certified is an asset

Interested applicants should submit a resume and cover letter with ref no. 016-031 by November 7 to:

Human Resources Officer

Dixie Bloor Neighbourhood Centre
3650 Dixie Rd. Suite 103, Mississauga, ON L4Y 3V9
Fax: (905) 629-0791

Email: recruiting@dixiebloor.ca

***We thank all applicants but only those selected for an interview will be contacted.
Dixie Bloor Neighbourhood Centre is an equal opportunity employer***