

JOB POSTING

POSITION	:	Camp Site Leader (2 positions)
PROGRAM	:	Youth Programs (Summer camps)
REPORTS TO	:	Summer Camp Coordinator
WORK HOURS	:	40 hours per week (duration 9 weeks from June 24th – August 26th) Must be attending or return to school in September 2016
RATE OF PAY	:	\$12 - \$15 per hour

JOB SUMMARY:

The **Camp Site Leader** supports and delivers social and recreational summer camps for children aged 6 – 12 years in a variety of community locations

RESPONSIBILITIES:

- Plans, organizes and supervises Summer Camp program, excursions and special events.
- Is responsible for daily camp programming and scheduling of activities and staff
- Addresses safety concerns or equipment issues in program areas and the camp in general
- Assists in the planning and delivery of staff training
- Assists with preparations for new camp sessions and for camp close down
- Liaises with schools, community agencies and organizations focusing on youth
- Acts as a positive role model, support and mentor to youth participants
- Develops new programs to meet the needs of youth
- Maintains records and detailed reports of program
- Supervises staff, volunteers and placement students

QUALIFICATIONS:

- **Between 15-30 years of age, and eligible to work in Canada**
- **Not in receipt of Employment Insurance benefits**
- **Is enrolled and will be attending a post-secondary program in September 2016**
- Post-secondary degree in Recreational Leadership, Child and Youth Work, Social Work, Education, or combined equivalent of education and experience
- 1-3 years of relevant experience with youth, social, recreational programs
- Familiarity with social and recreational needs of youth
- Understanding of diversity issues
- Demonstrated skills in conflict resolution, anger management and crisis management
- Proven experience facilitating workshops and managing groups
- Solid interpersonal, organizational and leadership skills
- Ability to work both independently and as a team member
- Availability to work flexible hours according to client and program needs
- Proficient with personal computer applications, e.g. Microsoft Office (Word, Excel, etc.), Microsoft Outlook, and Internet search engines
- A valid Driver's License and a vehicle are an asset
- Police check required

Please submit your resume and cover letter for **reference no. 016-013** by **May 12, 2016** to:

Human Resources Officer
Dixie Bloor Neighborhood Centre,
3650 Dixie Rd., Unit 103, Mississauga, ON L4Y 3V9
Email: recruiting@dixiebloor.ca

We thank all those who apply, but only those selected for an interview will be contacted.
Dixie Bloor Neighbourhood Centre is an equal opportunity employer.
Accommodation will be provided if requested