

POSITION:	Computer Network Technician – Contract until March 24, 2017
PROGRAM:	IT
REPORTS TO:	IT Specialist
WORK HOURS:	3 days/week, 5 hours/day
RATE OF PAY:	\$22/hr

JOB SUMMARY:

The **Computer Network Technician** will be involved in supporting the daily technology operations of the Agency and will apply and develop their skill in network troubleshooting, systems support, and network infrastructure administration.

DUTIES AND RESPONSIBILITIES:

- Building, managing, and automating highly available server environments
- Troubleshoot network and user issues while following Help Desk protocols
- Support core network infrastructure, such as performance tuning, backups, capacity management, hardware troubleshooting, and system maintenance

QUALIFICATIONS:

- The “Career Focus” stream is restricted to Youth who have completed at least one course at a post-secondary institution
- All work needs to be completed by March 24, 2017
- Youth must be a Canadian citizen, permanent resident, or person who has been granted refugee status in Canada, and be legally entitled to work in Canada
- Not in receipt of EI benefits
- Positions must be filled by Youth Interns who have not previously received funding from an OLA administered grant process
- Excellent oral and written English skills
- Efficient word processing speed and high level of computer literacy; proficiency with Windows, Microsoft Office and Internet
- Excellent interpersonal and communication skills
- Organizational skills, able to set priorities and meet deadlines, manage a workload with time demands
- Knowledge of Microsoft Active Directory or Windows Client/Server environments are an asset

Interested applicants should submit a resume and cover letter quoting reference number 016-037 by December 1, 2016 to:

Human Resources Officer

Dixie Bloor Neighbourhood Centre
3650 Dixie Rd. Suite 103, Mississauga, ON L4Y 3V9
Email: recruiting@dixiebloor.ca

***We thank all applicants but only those selected for an interview will be contacted.
Dixie Bloor Neighbourhood Centre is an equal opportunity employer***